IDACS

Volume 1, Issue 4

4th Quarter 2005

Quarterly Newsletter

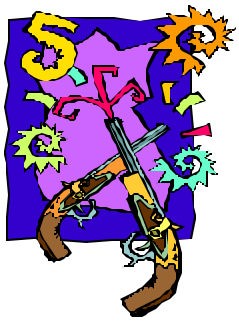
Inside this issue:

Automated Gun Permit Inquiries

Gun permits can now be obtained through Indiana by inquiring through the IDACS system.

An agency may request an in-state Concealed Weapons Permit by submitting a fixed format query by utilizing the CWP Screen located under NLETS Functions on the drop down forms menu.

The query may be made by name, date of birth and/or by the permit number. When a query is made by name and date of birth a response will be returned with the notification that a permit does or does not exist. If more than one permit number exists for one record a response will be received with those permit numbers. Social security numbers (SOC) cannot be used for inquiries in-state.



An agency may request out-of-state CWP by submitting a fixed format query to the state of record. The inquiry may be made by name, date of birth, permit number and SOC. A separate response may be generated for each type of inquiry depending on that states' capability.

A response should be received indicating if a permit does or does not exist. A more in-depth explanation of out of state request can be found in the NLETS User Guide Section 35.

Reminder

Newsletter should be given to the non -terminal agencies you serve!

IDACS Personnel Changes

IDACS would like to announce the most recent changes to the IDACS Section.

Raymond Benn who was previously Assistant Division Commander has been promoted to Major. He is the IT Division Commander and will serve as our IDACS Committee Chairman.

Sgt. John Clawson, Security Officer for the East side of the state has been promoted to Captain and serves as Assistant Commander for the IT Division.

IDACS congratulates both Major Benn and Captain Clawson and best wishes on their new assignment.

Supervised Release File

New File and New Certification

IDACS has implemented the Supervised Release File. Any local, state, or federal criminal justice agency may inquiry/enter information on probationers and subjects of supervised releases.
IDACS has also implemented a new certification. The supervised Release Certification (SRC). This certification is designed for supervising officers and their support staff. The SRC will allow inquires into the BMV Files, IDACS/NCIC Wanted File, Triple I/CHRI, NLET/NCIC Miscellaneous Files and will permit the entry into the Supervised Release File.

INQUIRY
When an agency transmits an IDACS/NCIC wanted person inquiry, the data in the Supervised Release File will be searched in addition to all other person files (except the Unidentified Person File).

PROCEDURES FOR HANDLING A HIT
No arrest or detention should be made based solely on a Supervised Release File record response. If a positive response (hit) includes license plate data in the Supervised Release File record, the Vehicle File should be queried to ascertain if the vehicle and/or license plate is stolen.

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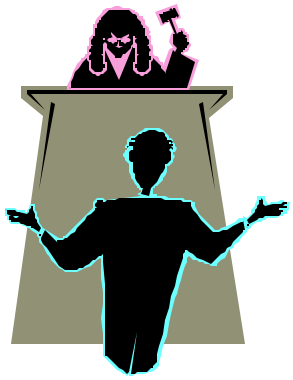
This notification is used to inform the parole or probation officer that an inquiry has been made on a subject this officer supervises.



CRITERIA FOR ENTRY
Local, state, and federal supervision officers may enter records in IDACS/NCIC for subjects who are put under specific restrictions during their probation, parole, supervised release sentence, or pre-trial sentencing.

RECORD RETENTION PERIOD
Supervised Release File records are removed once records meet the date in the Date of Probation/Parole Expiration (DPE) Field. NONEXP may be entered in the DPE Field for subjects with non-expiring dates of supervision. A $.P. Purge Notification is sent to the entering agency 30 days prior to the date the record is to expire.

MODIFICATION MESSAGE
Modification of a record is restricted to the agency that entered the record. A modification message is used to add, delete, or change data in a Supervised Release File base record.

SUPPLEMENTAL RECORD
Entry of an alias and/or other additional identifiers as a supplemental record to a Supervised Release File record may be made only by the agency that entered the Supervised Release record.

CANCELLATION/CLEAR
Cancellation of a record is restricted to the agency that entered the record. A cancellation message is used when the entering agency determines that the record is invalid and was entered in error.
The use of a clear transaction results in the immediate removal of the subject record and all associated identifiers. Clearance of a record is restricted to the agency that entered the record.
A clear message should be transmitted when a subject is no longer under a status of supervised release, such as when the probation has expired, has been rescinded, etc.

All entries into this file are subject to validation.

License Plate Reader Inquiry (LPR)

License Plate Readers (LPR's) were initially installed by the United States Custom and Border Protection (CBP) to develop and track movement of vehicles as they crossed through the ports of entry along the southwest border between the United States and Mexico and the northern border between the United States and Canada. One of the benefits of the LPR is their effectiveness relating to vehicle theft initiatives regarding stolen vehicles entering and exiting the United States. Because of their benefits of providing investigative information regarding stolen vehicles, CBP agreed to provide NICB the raw LPR data as a tool in its efforts to prevent and investigate vehicle theft and insurance fraud.

By sending the existing RQ (License Plate Inquiry) transaction to destination "NA", NLETS users can receive a detailed list of when and where a vehicle has crossed over US borders within the last 12 months.

The LPR readers do not recognize plates from all 50 states. The LPR software is programmed to read plates from those states that represent the largest percentage of crossings at a specific location.

Based on priorities established by CPB, not all border crossings have readers.
The following fields are included in the LPR response:
Address of the Crossing Location:
Inbound/Outbound Indicator
Crossing Date/Time: (Military time will be displayed in hour/minute/second format)
LIC Plate #:
LIC State:
Country Code:

NICB RESPONSE FOR LIC/FT20688 MSG 001 OF 001
CROSSING LOCATION: INBOUND
ADDRESS: USCS-107 INTERSTATE SOUTH
CITY: DERBY LINE:INTERSTATE STATE: VT ZIP: 05830
CROSSING DT/TIME: 09/30/2002 14.31.29
LIC PLATE: FT20688 STATE: PQ COUNTRY: C
**** NOTICE ****
THE NICB PROVIDES THE INFORMATION CONTAINED HEREIN SOLELY AS AN INVESTIGATORY AID. SINCE THESE RECORDS ARE NOT VALIDATED, THE NICB DOES NOT GUARANTEE OR WARRANT THEIR LEGITIMACY. PLEASE USE SECONDARY VERIFICATION BEFORE YOU TAKE ANY ENFORCEMENT ACTION.

Identity Theft File

A new file will be implemented on 2-1-2006 called the Identity Theft File. This file will serve as a means for law enforcement to "flag" stolen identities and identify those that are using someone else's identity.

When an individual has become a victim of identity theft and reports the incident to law enforcement, the agency handling the identity theft case will be able to enter this information into IDACS/NCIC. Pertinent information pertaining to the victim can be used to create a profile such as the victim's name, date of birth, Social Security number, and the type of identity theft. The officer taking the report will need to provide the victim with a password that will identify that person as the victim. The victim will need to retain the password to use in the event that individual has any future encounter with law enforcement. A right fingerprint and/or mugshot may be used as an additional form of identification for the victim, not the offender.

Law enforcement should be aware that the individual should not be arrested or detained based solely upon the information provided from a positive response from the Identity Theft File. The response should be considered along with any additional information or circumstance surrounding the encounter before the officer takes action.

Entry into the Identity Theft File must have supporting documentation as well as meeting the following criteria for entry:

1. Someone is using a means of identification of the victim (denoted in the Identity Theft and Assumption Deterrence Act of 1998 as any name or number that may be used alone or in conjunction with any other information to identify a specific individual).

2. The identity of the victim is being used without the victim's permission.

3. The victim's identity is being used or intended to be used to commit an lawful activity.

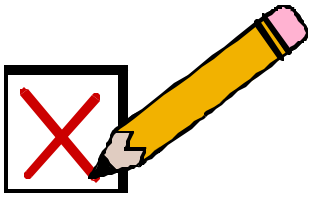
To obtain your own copy of the Identity Theft File go to the Help drop menu of Omnixx Force NCIC TOU 04-2. Training on this file will be included in regular IDACS Classes starting January 2006.

Can you define cheating?

Everyone you ask will have a different answer. Narrow the scope of the question. What defines cheating on a test? Again, everyone has a different opinion. The general perception is that cheating is widespread, and can be acceptable in several situations.

Narrow the scope of the question again. Is cheating on a workplace certification test ok? Would people go to a surgeon that cheated on his medical school entrance exams? Would people fly with a pilot that cheated on his ground school tests? Would people want to depend on a paramedic that cheated on his practical exam? Would a police officer feel safe knowing his dispatcher cheated on exams to become certified in EMD, IDACS, or Incident Command/Response Training?

Let's take a legal view of cheating on a workplace certification test. Could a surgeon be sued if a patient dies, and we find information the surgeon cheated on his medical school entrance exam? Could a dispatcher obtain a copy of the IDACS test with the correct answers already marked and pass the exam? What if that dispatcher made a mistake resulting in false imprisonment, could that dispatcher or their agency be sued?



If you are certified, graduated, or tested that provides a level of confidence not only in yourself, but in the system, and in the service people expect from you. If you take a test improperly (or cheat) what does that do to the system, the expectations of professional service, and the pride in your ability? Because everyone else is doing it, because it may be rationalized as not technically cheating, is it fair to yourself and others to not learn the material and take the easy way out?

The next time there is an opportunity to take a class and a test, remember that classes are designed to impart knowledge to the students, and tests legitimize the learning and the teaching. By taking a test and failing, you find either the student didn't learn, or the teacher didn't teach. By taking a test and passing, on your own without cheating, you confirm a good job by the student and the teacher.

If we know the subject well enough to pass a test, then we can offer the level of service necessary to consider ourselves professional. As professionals we are respected and treated with respect. Let's all do the right thing and make professionals of our business.

This article does not answer the original question and hopefully, no one will have to answer the question officially. If we all take enough pride in ourselves and our positions, there will be no cheating. If there is no cheating, no one will have to make a decision and a definition on the topic.

Annual Purge

The following records will be purged due to the expiration of retention period.

ARTICLES - entered in 2003 or before will be purged.

BOATS - year of entry plus four (4) years . Boats entered in 2001 or before will be purged.

LICENSE PLATES - are year of expiration plus one (1) year. Plates expiring in 2004 or before will be purged.

NON EXPIRING LICENSE PLATE - year of entry plus four (4) years. Non-expiring license plates entered in 2001 or before will be purged.

VEHICLE/BOAT PART - year of entry plus four (4) years. Vehicle/boat part - entered in 2001 or before will be purged.

SECURITY - year of entry plus four (4) years. Securities entered in 2001 or before will be purged.

VEHICLES - year of entry plus four (4) years. Any Vehicle entered in 2001 or before will be purged.

Violent Gang And Terrorist Organization File (VGTOF) Effective October 6, 2005

The caveat for Handling Code 1 terrorist records implemented at the request of the Terrorist Screening Center.

The former caveat follows:

WARNING – APPROACH WITH CAUTION

ARREST THIS INDIVIDUAL. THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM. ONCE THIS INDIVIDUAL IS ARRESTED, IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER AT (866) 872-9001 FOR ADDITIONAL INFORMATION AND DIRECTION.

IF YOU ARE A BORDER PATROL OFFICER IMMEDIATELY CALL NTC.

The new caveat implemented October 6, 2005:

WARNING – APPROACH WITH CAUTION

THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN THE INDIVIDUAL PURSANT TO YOUR DEPARTMENT'S PROCEDURES FOR HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER AT (866) 872-9001 FOR ADDITIONAL DIRECTION. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER AT (866) 872-9001 FOR ADDITIONAL DIRECTION.

IF YOU ARE A BORDER PATROL OFFICER IMMEDIATELY CALL THE NTC.

The caveat was reworded so that law enforcement officers are aware a hit on a Handling Code 1 NCIC VGTOF record may be generated based on the information queried upon; however, they may not receive the NCIC Wanted Person File record because the two records may not contain the same data (i.e., aliases, numeric identifiers). Additionally, the new caveat encourages law enforcement officers to contact the TSC for all encounters of terrorist subject.

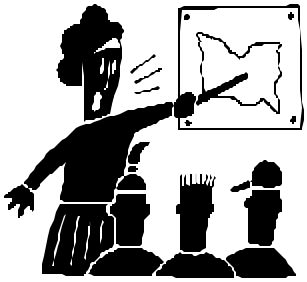
(Reprinted from NCIC letter dated October 17, 2005)

Reminder: ICPS will contact Data Operations for inquiries directly. No other agency will be authorized to run Triple I or CHRI for CPS. All agencies receiving requests from the Indiana Children's Protection Services (CPS) should refer them to Data Operations at 1-317-232-8294

IDACS Classes for 2006

IDACS will be offering classes for the 2006 calendar year. Class schedules will be posted on the IDACS website as well as on the Omnixx system listed under Help. The Full Operator's class will be 3 days and the 4th day will be scheduled for Coordinator's classes. Inquiry Operator classes will be incorporated in the first day and a half with the Full Operator's Class unless there is an outstanding number of Inquiry students scheduled, then to the discretion of the trainer an alternate date may be set for an Inquiry Operator Only class.

Other classes that will be offered for 2006 will be a two day technical update and review class, a User's Class and Liability Class. The TOU-Review class will be an overview of the system, files and screens and any upcoming changes. IDACS encourages those that have never attended an IDACS Class to attend. The User's class will be those who are not IDACS certified but are users of the system and would like to know what information is available to them. The Liability Class will offer issues of liability concerning abuse or misuse of the system and what can occur. These two classes will be approximately 2 hours each.



Reservations will be needed for all classes offered. Requests can be sent to the IDACS Section by email to either Sara or Holly or by an AM message.

All classes will be scheduled to begin at 0830 hrs unless otherwise specified by the

PROTECT YOUR IDACS TERMINAL FROM INFECTIONS

We have had several reports of possible computer virus infections on the Indiana Higher Education Telecommunications System(IHETS) network. The IHETS monitoring team has identified virus-like behavior on the network resembling known infections such as the "Welchia", "Bagle", "Mydoom", "Zotob", and "Blaster" internet worms. This means that any workstation that does not have:

a. All Windows updates installed
b. Anti-virus software with all definitions updated is vulnerable to any viruses on the network.

All agencies are instructed to have their IT person / IT vendor perform the following actions IMMEDIATELY, to protect all workstations connected via the IHETS network:

1. If your terminals do not have Internet connectivity, remove each workstation **one at a time** from the IHETS network and connect to "*the* Internet".
2. Go to the Microsoft web site and download all critical updates for your version of the Windows operating system.
3. Ensure that anti-virus software is installed on your workstations.
4. Update virus definitions for your anti-virus software.
5. Run a virus scan against all work stations.
6. Report any viruses discoverred via email to: help **desk@ihets.org**.
7. If it was necessary to disconnect the workstation from the IHETS network, re-establish the connection.

All agencies are reminded of the requirement to keep their anti-virus software updated by frequently updating virus definitions, via the website of the anti-virus software vendor.

Any questions should be addressed to Andre Clark at IDACS.

IDACS

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The quarterly IDACS Committee Meetings will be held at the following dates and times for 2006. All meetings will be held at the Indiana State Police Post District #52, 8620 East 21st St. Indianapolis, IN 46219 All agency users in the IDACS Community are highly encouraged to attend.

Tuesday March 7, 2006 10:00 a.m.

Tuesday June 6, 2006 10:00 a.m.

Tuesday September 5, 2006 10:00 a.m.

Tuesday December 5, 2006 10:00 a.m.

Times and locations subject to change.

We're on the Web!
WWW.IN.GOV/ISP/IDACS

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Andre' Clark

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Sara Bloemker

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Vivian Nowaczewski - Area II
Troy Scott - Area III & V
Deborah Cook - Area IV

IDACS Security
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Data Operations Center Staff

Supervisor
Carrie Hampton

Day Shift (0700-1500)
Lajuan Harris

Evening Shift (1500-2300)
Patsity Epps
Ala Munn
Sherif Lee

Night Shift (2300—0700)
F. Michael Kline